

# **Eastern Iowa Dressage & Eventing Association Bylaws**



## **Article I. General**

**Section 1. Name.** The name of this organization shall be Eastern Iowa Dressage and Eventing Association (EIDEA)

## **Article II. Objectives**

This organization is organized and shall be operated exclusively for Fostering National and International amateur sports competition as specified in Section 501( c ) (3) of the Internal Revenue Service Code or the corresponding section of any future federal tax code. These purposes shall be to:

- a. Promote and encourage a high standard of accomplishment in Equestrian Sports through clinics, forums and seminars.
- b. Assist and cooperate with local and regional organizations in matters of common interest.
- c. To represent the interests of EIDEA members in the management and formation of policies for the organization.

## **Article III. Address**

**Section 1.** The address of this organization shall be determined by the Executive Board.

## **Article IV. Membership**

**Section 1. Members.** This organization shall have individual and family members. A family membership shall include persons living in the same household and/or children under the age of 21 living in the same household.

**Section 2. Qualifications.** Members shall satisfy such requirements and pay such fees or dues as determined from time to time by the board of directors. Membership in the organization shall be without regard to race, color, sex, age, religious preference or national origin.

**Section 3. Voting Rights.** Voting members shall have the right to vote in the election of directors. Except for the election of directors, the business and affairs of the organization shall otherwise be managed and controlled by the board of directors. Individual members in good standing shall be entitled to one vote in the election of directors.

**Section 4. General Meetings.** The EIDEA shall hold at least six (6) general meetings annually. Such meetings shall be open to all EIDEA members and guests. A general meeting shall be one for which the date, time and location have been announced by written notice to the membership at least one (1) week prior to the meeting.

**Section 5. Special Meetings.** The President shall have the power to call special meetings of the EIDEA at any time and must do so when requested in writing by 20% or more of the EIDEA members. Such meetings shall be open to all EIDEA members. Written notice of the date, time, place and purpose of a Special Meeting shall be sent to the membership at least one (1) week in advance of the meeting.

**Section 6. Quorum.** A quorum for any EIDEA General Meeting shall be one-half (1/2) of the Executive Board plus 5 additional members.

**Section 7. Adoption of Motions.** Except as otherwise specified in the Bylaws, a majority vote of the members present and voting shall be required for adoption of a motion at a properly called General Meeting.

**Section 8. Membership Year.** The Membership Year shall be the same as the USDF GMO Membership Year.

**Section 9. Annual Dues.** The board of directors shall determine annual dues for members. Dues paid after November 1<sup>st</sup> of the year shall be carried through the next calendar year. Payment to the USDF will be sent in along with the March roster for those members. Members not paying their dues by April 1<sup>st</sup> will be removed from the membership roster and will no longer be able to participate in organization activities without paying a non-member fee of \$5.00 for each activity.

**Section 10. Removal of Member.** The board of directors may remove any member for failure to pay annual dues or for any other cause.

## **Article V. OFFICERS**

**Section 1. Election of Officers.** Elections shall be held annually at the November General Meeting for the purpose of choosing EIDEA officers. In the event of a vacancy in an EIDEA office, elections shall be held to fill the office at any regular meeting or any special meeting, provided a notice of pending election was stated in the written notice of the meeting.

**Section 2. Officers.** The officers shall be the President, Vice-President, Secretary and Treasurer. In the event of a vacancy, one officer may hold any two positions on the Board, until such vacancy is filled.

**Section 3. Qualifications.** Officers shall be members in good standing.

**Section 4. Term of Office.** Officers shall be elected at the November General Meeting with duties to begin January 1<sup>st</sup> for a term of one calendar year ending December 31<sup>st</sup>.

**Section 5. Resignation from Office.** Any officer of the organization may resign at any time by giving written notice to the board of directors. Such resignation shall take effect at the time specified in the written notice.

**Section 6. Removal from Office.** Any elected officer may be removed from office by a majority vote of the board of directors whenever it would be considered to be in the best interest of the organization.

**Section 7. Vacancies.** A vacancy in any office due to any cause, may be filled by a majority vote of the board of directors for the unexpired portion of the term.

**Section 8. Records.** At the conclusion of his/her term of office, each officer shall transfer all records pertaining to his office to the succeeding officer at the December Board Meeting.

**Section 9. Duties of the President.** The President shall be the chief officer of the EIDEA. He/she shall call and preside over all EIDEA meetings. He/she shall, with the Secretary, sign all contracts for the EIDEA. He/she shall act as the official EIDEA spokesman before the public in all matters. He/she shall perform such other duties as is normal for an organization President.

**Section 10. Duties of the Vice-President.** In the absence of the President, the Vice-President shall exercise any power or duty of the President.

**Section 11. Duties of the Secretary.** The Secretary shall keep accurate summary minutes of each General and Board Meeting and shall submit such minutes to the Newsletter Editor for publication in the Newsletter. The Secretary will also be responsible for sending any thank-you notes to meeting hosts, speakers etc. In the absence of the President and Vice-President, the Secretary shall exercise any power or duty of the President.

**Section 12. Duties of the Treasurer.** The Treasurer shall have charge and custody of all organization funds and shall keep accurate records of all receipts and disbursements. He/she shall deposit all money in such depositories as may be designated for that purpose by the board of directors. Such officer shall disburse funds of the organization, taking proper vouchers for such disbursements and shall render to the President and board of directors an account of all transactions whenever requested. He/she shall submit a current Treasurer's Report to the Newsletter Editor for publication in each issue.

## Article VI. BOARD OF DIRECTORS

**Section 1. Members.** The EIDEA Executive Board shall consist of the elected Officers , the Newsletter Editor and all committee chairmen.

**Section 2. Responsibilities.** The EIDEA Executive Board shall be responsible for the day-to-day operation of the organization and for the implementation of motions adopted by the general membership.

**Section 3. Meetings.** The EIDEA Executive Board shall meet a minimum of six (6) times each year. Any member in good standing is welcome to attend such meetings. Written notice of each Board Meeting shall be sent to the Membership at least one (1) week in advance of such meeting. The Annual Meeting of the Board of Directors shall be held at the beginning of the November General Meeting, in Linn County, Iowa, for the purpose of electing officers and for the transaction of such other business as may come before the membership.

**Section 4. Special Meetings.** Special meetings of the board of directors may be called by or at the request of the board of directors, the President or the Secretary and shall be held at such a place and time as the person or persons calling such meeting shall specify.

**Section 5. Quorum.** A majority of the number of directors in attendance shall constitute a quorum for the transaction of business at any meeting of the board of directors.

**Section 6. Manner of Acting.** The act of a majority of directors present at a meeting at which a quorum is present shall be the act of the board of directors, unless law requires the act of a greater number, the Articles of Incorporation, or as otherwise provided by these Bylaws.

**Section 7. Presumption of Assent.** A director of the organization who is present at a meeting of the board of directors at which action on any organizational matter is taken shall be presumed to have assented to the action taken, unless his/her dissent shall be entered in the minutes of the meeting or unless he shall file his written dissent to such action with the person acting as Secretary of the meeting before it's adjournment. Such right to dissent shall not apply to a director who voted in favor of such an action.

**Section 8. Compensation and Expenses.** Directors shall serve as such without salary. Expenses incurred in connection with the performance of their official duties may be reimbursed to directors upon approval of the board of directors.

**Section 9. Vacancies.** Any vacancy occurring in the board of directors for any reason shall be filled by the affirmative vote of the directors in attendance at any Executive Board Meeting. Such position shall be filled for the unexpired term of the position held.

**Section 10. General Powers.** The business and affairs of the EIDEA shall be managed and controlled by its board of directors subject to the laws of the State of Iowa and the articles of incorporation and Bylaws of this organization. The board of directors shall do whatever it deems necessary to carry out the purposes of this organization.

## Article VII. COMMITTEES

**Section 1. Committees.** There shall be such standing and temporary committees, as the board of directors deems necessary to carry on the work of the organization. All committee chairmen are members of the board of directors.

## Article VIII. CONTRACTS AND BANKING

**Section 1. Contracts.** The board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the EIDEA, and such authority may be general or confined to specific instances.

**Section 2. Deposits.** All funds of the EIDEA not otherwise employed shall be deposited from time to time to the credit of the organization in such bank or other depositories as the board of directors may select.

**Section 3. Checks.** The President and Treasurer shall be co-signers on the EIDEA checking account. One or both such officers shall sign all checks, drafts, or other orders of payment of money, notes or other evidence of indebtedness issued in the name of EIDEA.

**Section 4. Loans.** No loan shall be made to this organization and no evidences or indebtedness shall be issued in its name, unless authorized by a resolution of the board of directors. Such authority may be general or confined to specific instances; provided, however, the organization shall make no loans to its directors or officers.

## **Article IX. AMENDMENTS**

**Section 1.** The Bylaws of the organization may be altered, amended or repealed and new bylaws adopted by a majority vote of the directors in attendance at any meeting of the board of directors. The membership shall be notified of any changes through the Newsletter.

## **Article X. DISSOLUTION**

**Section 1.** The Eastern Iowa Dressage and Eventing Association may be dissolved upon a majority vote of all members in good standing. Upon dissolution of the EIDEA, all of its assets shall be paid or transferred to one or more exempt organizations of the kind described in Section 501 (c) (3) of the Internal Revenue Service Code.

## **Article XI. PARLIAMENTARY AUTHORITY**

**Section 1.** *Roberts Rules of Order, Newly Revised* shall govern all meetings of the EIDEA to the extent they do not conflict with these Bylaws.